



Llanwrtyd Twinning Association

Constitution

1. Name of the Association

The name of the Association shall be:
'Llanwrtyd Wells Twinning Association'

2. Aims of the Association

The aims are threefold:

- a) To promote and foster friendship and understanding between people of Llanwrtyd Wells and those of Český Krumlov in the Czech Republic and Mériel in France and also with any other communities with which the association may later form links.
- b) To encourage visits by children and young people, and the development of personal contacts, and by so doing broaden the mutual understanding of the cultural, recreational, educational and commercial activities of the linked communities.
- c) To organise fund-raising activities to foster the aims of the association.

3. Membership

Membership shall be open to all persons or organisations in sympathy with the aims of the association. There shall be two categories of membership,

- a) Individual
- b) Family – being open to all members of a family excepting children over the age of eighteen

4. Administration

- a) Will be vested in a committee comprising 3 principal officers –
 - Hon Chairperson
 - Hon Secretary
 - Hon Treasurer
 - Membership Secretary

Plus at least six others, elected at the AGM

- b) The committee will appoint other officers from within its membership.
- c) The committee will have the power to co-opt further members as may be to fill any vacancies as they occur.
- d) The principal officers may act without consulting the committee in an emergency, any such actions to be reported as soon as practicable to the committee.
- e) Quorum – a quorum for the committee is to be five members, including at least two principal officers

5. Election of the Committee and Meetings

- a) All committee members shall resign at the AGM
- b) Elections will take place for officers and committee members at the AGM.
- c) All nominations must be proposed and seconded at the AGM or in writing prior to the AGM.
- d) The AGM shall be held in January each year
- e) Not less than fourteen days' notice shall be given of the AGM
- f) A report of the activities of the previous year will be presented at the AGM
- g) General meetings are open to all, but voting rights are for committee members only

6. Voting at the AGM

- a) A quorum for an AGM or SGM shall be ten persons
- b) Only members present at the meeting will be entitled to vote.
- c) Each individual member shall be entitled to one vote and each family shall be entitled to two votes, provided that two members of the family are present at the meeting. The chairman shall have the casting vote.

7. Special General Meeting

A Special General Meeting of the Association may be called at any time on a written request signed by at least twenty members of the Association and delivered to the Hon. Secretary containing details of the matter to be discussed. At least twenty days' notice of this meeting must be given.

8. Accounts

Audited accounts to November 30th each year shall be submitted at the AGM.

9. Finance

Bank or Building Society accounts shall be held in the name of Llanwrtyd Wells Twinning Association, into which all monies collected or raised shall be placed. Monies to be controlled by two out of three signatories agreed by the committee, one of whom shall be the treasurer. The Hon Treasurer shall be responsible for all funds and shall have power to act up to an agreed limit. Sums larger than this shall be subject to the approval of a full committee decision.

10. Subscriptions

All subscriptions shall be determined at the AGM

11. Amendments to the Constitution

Amendments to the constitution shall only be made at the AGM or a SGM. Notice of the proposed amendment shall be given in writing to the hon. sec. at least twenty one days before the meeting and details shall be given in notice convening the meeting. No such amendment shall be carried unless not less than two thirds of the members present and voting at the meeting vote in its favour.

12. Dissolution

Upon dissolution any funds/assets shall go to the Town Council to be used for similar aims.

October 2011