



CYNGOR TREF LLANWRTYD TOWN COUNCIL

HEALTH & SAFETY POLICY STATEMENT

PREAMBLE

Llanwrtyd Town Council places great importance on the health, safety and welfare of its employees, elected member, contractors, residents and visitors to the town. With this in mind, the Town Council will comply with the provision of the Health & Safety at Work Act 1974 and all subsequent regulations.

The Town Council will take steps so far as is reasonably practicable to ensure that any property owned or leased by the Town Council is a safe and healthy environment in which its employees and others can work and the public can visit. Where necessary, the Town Council will undertake risk assessments, and take whatever action is required to reduce risks wherever possible, including providing training, instruction, supervision and the necessary safety devices or protection where there are no other means of reducing risk.

THE TOWN COUNCIL WILL ADOPT GOOD SAFETY PRACTICES THAT WILL INCLUDE:

- ❑ The safe use, storage, handling and transportation of articles and substances.
- ❑ The provision of adequate information, instruction, training and supervision for employees, elected members and contractors where appropriate.
- ❑ The provision of safe machinery and equipment regularly maintained, which includes the operation and maintenance of plant and systems of work.
- ❑ The employment only of contractors who are qualified and competent to complete the work required.
- ❑ Regular inspection of it's skateboard park and play area by members fully versed in the requirements for health, safety and welfare if its users.

Health, safety and welfare is however the responsibility of everyone, and a safe and healthy environment can only be achieved with everyone's full co-operation. Employees and elected members are duty bound to act responsibly and to do everything possible to prevent personal injury to themselves and to others. They must also safeguard all those to whom the Town Council owes a duty of care, namely the public in general.

THIS WILL BE ACHIEVED BY EMPLOYEES AND ELECTED MEMBERS:

- ❑ Obeying all the safety rules and procedures, including the wearing of protective clothing and the use of protective devices if they are specified.

- ❑ Being prepared to attend any training or instruction sessions regarding health and safety issues.
- ❑ Exercising their awareness, alertness, self-control and common sense at all times.
- ❑ Reporting promptly to the Town Clerk all hazards, potential hazards, defects in equipment and any shortcomings in the Town Council's work systems or procedures.
- ❑ Reporting to the Police anyone they see behaving in an antisocial way, which could cause distress and danger to others, and by encouraging and supporting members of the public to do the same.
- ❑ Reporting to the Police any acts of vandalism that could pose a danger to the public, and take appropriate action by contacting owners of vandalised premises, vehicles etc to make the danger safe wherever possible.

POLICY REVIEW AND HEALTH & SAFETY MANAGEMENT

This policy will be reviewed at yearly intervals, or sooner should legislation change. The Town Council has overall responsibility for health and safety issues, and as such must ensure sufficient finances are available to support the policy. A copy of this policy should be given to all new employees and elected members.

Pat Dryden
Town Clerk
November 2007
Approved by members of Llanwrtyd Town Council on 16.01.2008.